



Student Nurse Unpaid Intern Program, Summer 2009

St. Mary's Duluth Clinic Health System (SMDC) is proud to offer summer internships to nursing students, which includes clinical experience and mentoring in an acute or ambulatory care setting (please see department specific information sheet). SMDC is the largest and most comprehensive provider of healthcare in our region. We pride our self on the patient care we provide and we look forward to the opportunity to have interested nursing students work along side our dedicated staff. We hope this program offers students both a meaningful clinical learning experience and the opportunity to apply the knowledge and skills that have been learned.

Qualifications:

- Current enrollment in a Nursing Program with an SMDC affiliated college and completion of the junior level of the nursing program before May 2009.
- Current C.P.R. certification
- Grade point average of at least 2.75

Program Information, Schedule & Length:

- The ambulatory or clinic based internship opportunity is primarily varied day hours, Monday through Friday.
- The acute hospital based internship opportunities are rotating shifts (day – evening – night) with alternating weekends.**
- Nurse Internship Program begins Monday, June 8th for 10-12 weeks.
- If you are offered a Student Nurse Internship, you must enroll in the affiliated internship program at your school prior to your scheduled start date. SMDC will reimburse the student the \$100 enrollment fee paid to school.

Wage:

- For 2009 student nurse internships are **unpaid**.

Responsibilities:

- The **ambulatory or clinic based student nurse internship** provides the opportunity for students to work under the supervision and mentorship of an RN preceptor, support Physicians/Credentialed Practitioners with daily clinical care needs and procedures, and apply the skills of a Clinical Assistant. Students in the ambulatory setting will have training and limited access to the Electronic Health Record.
- The **acute or hospital based student internship** provides the opportunity for the student to assist with the assessments, planning, implementation and evaluation of selected aspects of nursing care under the supervision of an RN preceptor, charge Nurse or Nurse Manager.

Application Requirements:

- Apply on-line at www.smdc.org for Student Nurse Unpaid Internship (Summer 2009) which is **Requisition# 4363BR**. Complete application, upload a resume and cover letter (include 3 to 4 units/specialty areas you would prefer for an intern learning experience) by April 6th.
- Mail additional documents listed below in one package or bring with you at time of your interview:
 - References from two (2) clinical instructors
 - Transcripts of grades (unofficial is fine)
 - Proof of current CPR certification

Note: To be offered a Student Nurse Internship **interview opportunity**, candidates must complete the on-line application, upload a resume and cover letter **no later than March 30th !**

Contact Information:

- | | | |
|---|--------------------------|---|
| <input type="checkbox"/> Daryl Sylvester, Recruiter | 786-4882 or 800-662-3455 | Email: dsylvester@smdc.org |
| <input type="checkbox"/> Julie Podgornik, Recruiter | 786-4345 or 800-662-3455 | Email: jpodgornik@smdc.org |

SMDC Human Resource Department ♦ 407 East Third Street, Duluth, MN 55805 ♦ Website: www.smdc.org



2009 Student Nursing Internships

All internships are 0.8 fte (32 hours/week) and will begin on Monday, June 8, 2009. Hospital interns will work shifts and weekends. Ambulatory clinic interns will work day hours, Monday-Friday. Internships will last 10-12 weeks, with specific end dates to be determined. Apply formally on-line at www.smdc.org and look for **Requisition# 4363BR**. Apply by required deadline and additional documents to include an uploaded resume and cover letter, transcript, references from two clinical instructors, and indication of your four choices or preferences for units/department.

Contacts:

- Daryl Sylvester, HR Nurse Recruiter, 786-4882, dsylvester@smdc.org
- Julie Podgornik, HR Nurse Recruiter, 786-4345, jpodgornik@smdc.org

ST. MARY'S MEDICAL CENTER

- 3 East (Oncology & Hospice)
- Surgical Services (Pre-op/PACU/OR/24 hr. Care)
- 8 East (Neuroscience & NSICU)
- 6 West (Cardiovascular Intermediate Care) & SICU
- 6 East (Post Coronary Care) & CICU
- 7 West (Surgery)
- 9 West (Medical Teaching) & MICU
- 4 East (Orthopedics, Urology, Gynecology)
- 5 East (Birthplace)

Miller Dwan Medical Center

- Rehabilitation

Duluth Clinic

- Patient Care Neighborhood and Area Clinic Rotation
- Urology
- Vascular Surgery
- Ambulatory Infusion Center
- Diabetes Center
- Urgent Care



**Student Nurse Intern Program 2009
Preferences for Facility and/or Department Nursing Unit**

Please refer to the enclosed listing of open positions and identify your top four choices as to where you would like an experience as a student nurse intern.

Student Name: _____

Phone: _____

Address: _____

Facility preference:

- St. Mary's Medical Center (SMMC)**
- Miller Dwan Medical Center (MDMC)**
- Duluth Clinic (DC)**

	Department/Nursing Unit	Facility
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

- I will consider an internship placement in any department or facility**

Additional notes that you would like us to know in consideration for the 2009 Student Intern Program:



Dear Nursing School Faculty Member,

I am applying for a position as a Student Nurse Intern at St. Mary's Duluth Clinic Health System (SMDC)

Would you please complete the attached evaluation and return it to me in a sealed envelope. My application/resume will be submitted on-line at SMDC by Monday, April 6th. I need to submit faculty recommendations no later than Monday, April 13th. Thank you for your assistance.

Section to be completed by applicant:

Name (please print) _____

Name of School _____

I have applied to St. Mary's Duluth Clinic Student Nurse Internship Program, and I authorize you to release the information requested on the following page.

Signature of Applicant

Date

REFERENCE REQUEST STUDENT NURSE INTERN PROGRAM

Student Name _____

Please evaluate the student on the following items in relation to other students you have taught.

	Top 5%	Top 10%	Top 25%	Top 50%	Bottom 50%
Work Skills					
Clinical Judgment/Critical Thinking					
Organizational ability					
Technical Skills					
Interpersonal & Communication Skills					
Attitude Toward Work					
Ability to adjust to new situations					
Integrity					
Personal Qualities					
Appearance					
Attendance					

Strongly Recommend Recommend Recommend with Reservations Do not Recommend

Please check all items that apply to this applicant.

- | | | |
|--|---|---|
| <input type="checkbox"/> Rarely absent | <input type="checkbox"/> Appropriate response to stressful situations | <input type="checkbox"/> Meets deadlines |
| <input type="checkbox"/> Punctual | <input type="checkbox"/> Recognizes limitations and seeks assistance | <input type="checkbox"/> Shows initiative |
| <input type="checkbox"/> Enthusiastic | <input type="checkbox"/> Frequently late or absent | <input type="checkbox"/> Flexible |
| <input type="checkbox"/> Reliable | <input type="checkbox"/> Unreliable or inconsistent performance | <input type="checkbox"/> Unmotivated |
| | <input type="checkbox"/> Needs reminders to stay on task or meet expectations | |

Please list the student's talents and strengths:

Please list the student's areas for improvement:

Signature: _____ Date _____
 Name (please print) _____ Title _____
 Street Address _____
 City, State Zip _____
 Phone ((daytime) _____ Other _____